



**Letter of Invitation**  
**REQUEST FOR PRE-QUALIFICATION**

[Kiribati Oil Company Ltd]  
PO Box 488  
Betio, Tarawa  
Republic of Kiribati

To Whom It May Concern,

The KOIL invites potential Tenderers to provide an Application to Pre-Qualify for receiving an Invitation to Tender for the [works] described in this Request for Pre-Qualification (RFPQ) as below.

**Procurement No:** RFPQ-46-PQ002-25  
**Issue Date:** 18/12/2025  
**RFPQ Closing Date:** 07/01/2026 – 16h00 UTC+12 (Tarawa Time)\*  
**Project Title:** Request for Pre-Qualification (RFPQ) for [Design, Supply and Construction & Commissioning of KOIL Expansion Fuel Farm]

This RFPQ requests information on the following criteria, as specified in the following pages:

- **Technical capacity**
- **Financial capacity**
- **Relevant references**
- **Certificate of Compliance**
- **Confidentiality [optional]**

Potential Tenderers will be selected based on evaluation of the above criteria.

Sincerely,

Tiimi Kairekieki  
CEO

Official email address: [procurement@mfep.gov.ki](mailto:procurement@mfep.gov.ki) (or another dedicated email address)

<sup>\*)</sup> Please note that late submissions will not be considered



## Technical capacity

### 1. Relevant Experience in Fuel Storage Tank Construction

The bidder must demonstrate:

1. **Minimum three (3)** completed fuel storage tank projects in the past **ten (10)** years.
2. Projects must be **comparable in size, complexity, and technical specifications** (e.g., welded steel tanks, API 650 tanks).
3. Supporting documents must include:
  - o Project descriptions (location, capacity, type of tank)
  - o Client references with contact details
  - o Completion certificates or final acceptance reports
  - o Evidence of successful testing and commissioning

Experience in remote island or logistically difficult environments is considered an added advantage.

### 2. Qualified Technical Personnel

Bidders must provide evidence of access to competent, certified personnel, including:

- **Project Manager**
  - o Minimum 10 years' experience in tank construction and industrial projects
- **Lead Structural/Mechanical Engineer**
  - o Certified engineer with experience in API 650/API 653 design
- **Construction Superintendent/Site Supervisor**
  - o Experienced in steel tank erection and fabrication
- **QA/QC Engineer**
  - o Qualified in welding inspection and Non-Destructive Testing (NDT)
- **Certified Welders**
  - o Valid welding certifications (e.g., 3G/4G/6G)
- **Health, Safety and Environment (HSE) Officer**
  - o Certified in occupational safety and hazardous fuel environment safety

CVs and certificates for all key personnel must be provided.

### 3. Technical Methodology and Work Approach

Bidders must submit a **comprehensive methodology** detailing:

- Construction sequence (foundation, shell plates, welding, roof assembly, etc.)
- Material handling procedures
- Quality control procedures
- Compliance with **API 650, API 653, and ASME** standards
- Hydrostatic testing and commissioning plan



- Proposed project schedule (e.g., Gantt chart)

The methodology must show a clear understanding of the challenges of fuel tank construction.

#### **4. Quality Assurance and Quality Control (QA/QC) Systems**

The bidder must demonstrate:

- A functioning QA/QC plan for fabrication and welding
- Procedures for material inspection, traceability, and documentation
- Procedures for NDT, weld testing, and hydrostatic testing
- Compliance with international tank construction standards

ISO-based systems (e.g., ISO 9001) will be an advantage.

#### **5. Risk Management Capability**

Bidders must submit a **Risk Register** that includes:

- Identified risks related to tank construction
- Likelihood and impact assessment
- Mitigation and control measures
- Safety-related risks and controls
- Environmental and weather-related risks

A risk scoring matrix will strengthen the submission.

#### **6. Required Documentation for Assessment**

All bidders must provide:

- Company profile
- List of completed projects
- CVs of key personnel
- Equipment list
- Safety records
- QA/QC processes
- Risk Register
- Work methodology and schedule
- Compliance certificates and licences

Failure to provide the required documents may result in disqualification.

#### **Financial capacity**

Turn-over



Solidity/solvency  
Liquidity

## References

Relevant for the procurement  
Latest 3-5 years

## Confidentiality

If required for e.g. national safety and security or other reasons of sensitivity

## Clearance

No criminal convictions  
Fulfilment of payment of tax, VAT, etc.  
Registered as required/professional registration

Here the Certificate of Compliance form could be annexed or the text copied in full