



Letter of Invitation

REQUEST FOR PRE-QUALIFICATION

[Kiribati Oil Company Ltd]
PO Box 488
Betio, Tarawa
Republic of Kiribati

To Whom It May Concern,

The KOIL invites potential Tenderers to provide an Application to Pre-Qualify for receiving an Invitation to Tender for the [works] described in this Request for Pre-Qualification (RFPQ) as below.

Procurement No: RFPQ-46-PQ002-25
Issue Date: 18/12/2025
RFPQ Closing Date: 07/01/2026 – 16h00 UTC+12 (Tarawa Time)*
Project Title: Request for Pre-Qualification (RFPQ) for [Design, Supply and Construction & Commissioning of KOIL Expansion Fuel Farm]

This RFPQ requests information on the following criteria, as specified in the following pages:

- Technical capacity
- Financial capacity
- Relevant references
- Certificate of Compliance
- Confidentiality [optional]

Potential Tenderers will be selected based on evaluation of the above criteria.

Sincerely,

Tiimi Kaiekieki
CEO

Official email address: procurement@mfep.gov.ki (or another dedicated email address)

* Please note that late submissions will not be considered



Technical capacity

1. Relevant Experience in Fuel Storage Tank Construction

The bidder must demonstrate:

1. **Minimum three (3)** completed fuel storage tank projects in the past **ten (10)** years.
2. Projects must be **comparable in size, complexity, and technical specifications** (e.g., welded steel tanks, API 650 tanks).
3. Supporting documents must include:
 - Project descriptions (location, capacity, type of tank)
 - Client references with contact details
 - Completion certificates or final acceptance reports
 - Evidence of successful testing and commissioning

Experience in remote island or logistically difficult environments is considered an added advantage.

2. Qualified Technical Personnel

Bidders must provide evidence of access to competent, certified personnel, including:

- **Project Manager**
 - Minimum 10 years' experience in tank construction and industrial projects
- **Lead Structural/Mechanical Engineer**
 - Certified engineer with experience in API 650/API 653 design
- **Construction Superintendent/Site Supervisor**
 - Experienced in steel tank erection and fabrication
- **QA/QC Engineer**
 - Qualified in welding inspection and Non-Destructive Testing (NDT)
- **Certified Welders**
 - Valid welding certifications (e.g., 3G/4G/6G)
- **Health, Safety and Environment (HSE) Officer**
 - Certified in occupational safety and hazardous fuel environment safety

CVs and certificates for all key personnel must be provided.

3. Technical Methodology and Work Approach

Bidders must submit a **comprehensive methodology** detailing:

- Construction sequence (foundation, shell plates, welding, roof assembly, etc.)
- Material handling procedures
- Quality control procedures
- Compliance with **API 650, API 653, and ASME** standards
- Hydrostatic testing and commissioning plan



- Proposed project schedule (e.g., Gantt chart)

The methodology must show a clear understanding of the challenges of fuel tank construction.

4. Quality Assurance and Quality Control (QA/QC) Systems

The bidder must demonstrate:

- A functioning QA/QC plan for fabrication and welding
- Procedures for material inspection, traceability, and documentation
- Procedures for NDT, weld testing, and hydrostatic testing
- Compliance with international tank construction standards

ISO-based systems (e.g., ISO 9001) will be an advantage.

5. Risk Management Capability

Bidders must submit a **Risk Register** that includes:

- Identified risks related to tank construction
- Likelihood and impact assessment
- Mitigation and control measures
- Safety-related risks and controls
- Environmental and weather-related risks

A risk scoring matrix will strengthen the submission.

6. Required Documentation for Assessment

All bidders must provide:

- Company profile
- List of completed projects
- CVs of key personnel
- Equipment list
- Safety records
- QA/QC processes
- Risk Register
- Work methodology and schedule
- Compliance certificates and licences

Failure to provide the required documents may result in disqualification.

Financial capacity

Turn-over



Solidity/solvency
Liquidity

References

Relevant for the procurement
Latest 3-5 years

Confidentiality

If required for e.g. national safety and security or other reasons of sensitivity

Clearance

No criminal convictions
Fulfilment of payment of tax, VAT, etc.
Registered as required/professional registration

Here the Certificate of Compliance form could be annexed or the text copied in full