



**GOVERNMENT OF KIRIBATI
MINISTRY FINANCE AND ECONOMIC DEVELOPMENT**

**REQUEST FOR PROPOSAL
For**

Procurement of IFMIS

Section 5- Evaluation Criteria and Methodology

Procurement No: RFP-25-S001-21

Issued On: 17 December 2021



Evaluation Criteria and Methodology

From the last time and date of submission of the Tenders to the time the Contract is awarded, if any Tenderer wishes to contact the Procuring Entity on any matter related to its Tender, it should do so via email to the official email address.

Tenders will not be opened by the Procuring Entity until after the deadline for submission of Tenders. In case of separate submissions of a Technical and Financial proposal, the Technical proposal will be opened at one opening event, as detailed in Section 2- Instruction to Tenderers. The Evaluation Committee, which has been appointed in accordance with the Procuring Entity's Procurement Laws, will first perform a Technical Evaluation. The Tenders that have passed the Technical Evaluation will thereafter be subject to a Financial Evaluation, as detailed in Section 2- Instruction to Tenderers, in accordance with the formula presented below. The Financial Component will not be opened until after the Technical Evaluation is finalized, and then by a corresponding procedure.

In case Tenders are allowed to be in one submission, only, the above will apply, except for the separate openings.

Selection will be based on the following process. The total possible score for the Technical component is maximum 100 points. 80 % of the score received in the technical evaluation will be added to the obtained financial score, which is maximum 20 points, and calculated as described below.

THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK



Evaluation of Technical Components

A Tender will be rejected at this stage if it fails to respond to important aspects of the Specification. The detailed technical evaluation criteria and possible scores for each are as follows:

I. QUALIFICATION OF TENDERER – 350 Points

Sl. No.	Parameters	Maximum Score	Criteria	Factors to Consider										
1.	Implementation experience of IFMIS in government/ department/ ministry	250	<p>The rating will be given as per the following number of implementation of IFMIS in government/ department/ ministry</p> <table border="1"> <thead> <tr> <th>No of Implementation</th> <th>Weightage</th> </tr> </thead> <tbody> <tr> <td>Above 5</td> <td>100%</td> </tr> <tr> <td>4-5</td> <td>80%</td> </tr> <tr> <td>2-3</td> <td>60%</td> </tr> <tr> <td>1</td> <td>40%</td> </tr> </tbody> </table>	No of Implementation	Weightage	Above 5	100%	4-5	80%	2-3	60%	1	40%	<p>Each reference project included in the technical proposal (as described in the format shown in Form TECH-1) is to be judged against the criteria. The scoring method is based on number of relevant projects.</p> <p>The tenderer has to submit either the Project Completion Certificate or Contract Agreement for each of the project along with name, mail id and phone number of the contact person</p>
No of Implementation	Weightage													
Above 5	100%													
4-5	80%													
2-3	60%													
1	40%													
2.	Regional Experience	100	<p>Experience of implementation IT project in Pacific Region</p> <table border="1"> <thead> <tr> <th>No of Implementation</th> <th>Weightage</th> </tr> </thead> <tbody> <tr> <td>Above 2</td> <td>100%</td> </tr> <tr> <td>2</td> <td>80%</td> </tr> <tr> <td>1</td> <td>60%</td> </tr> </tbody> </table>	No of Implementation	Weightage	Above 2	100%	2	80%	1	60%	<p>At least two completed IFMIS projects in Pacific Region.</p> <p>The tenderer has to submit either the Project Completion Certificate for each of the project along with name, mail id and phone number of the contact person.</p>		
No of Implementation	Weightage													
Above 2	100%													
2	80%													
1	60%													

**II. APPROACH AND METHODOLOGY – 350 points**

Sl. No.	Parameters	Maximum Score	Criteria	Factors to Consider
1.	Implementation Approach & Methodology	125	The tenderer should elaborate on the Implementation Approach and Methodology they are going to adopt for this project.	<p>Coverage of critical issues and presentation of effective methodology, and assessment and roll-out plan for inter-related components of work program and methodology in the write-up. The approach that fulfills the overall project objective with cognizance of prevailing institutional arrangements and conditions, convergence of the work program components, operationalization, sequencing and consultants staffing schedule should be given maximum points. Repetition of TOR as understanding of scope will be given not more than 10 points.</p> <p>The following aspects are to be considered for evaluation:</p> <ol style="list-style-type: none">1. General understanding of scope of work- 25%2. Approach and Methodology (implementation, customization, interfaces, training)- 50%3. Components coverage- 25%
2.	Additional Item/ Services identified and proposed for comprehensiveness of the solution	50	Suggestions (e.g., alternative options, methodology and approach, expeditious operationalization), which could improve the quality of the project.	Elaboration on the additional requirement and justification of the same with proper logic. The marks will be given based on criticality of the additional item.



Sl. No.	Parameters	Maximum Score	Criteria	Factors to Consider								
3.	Warranty support (Approach, methodology and resource deployment)	100	Detailed approach & methodology including man-power, tools etc., deployment and monitoring methodology.	<p>The parameters that will be considered for evaluation and there score break up are as follows,</p> <table border="1"> <thead> <tr> <th>Parameters</th> <th>Score</th> </tr> </thead> <tbody> <tr> <td>• Manpower proposed for SLA maintenance and their deployment plan</td> <td>50</td> </tr> <tr> <td>• Software/tools proposed for helpdesk, network and SLA monitoring</td> <td>20</td> </tr> <tr> <td>• Contingency plan</td> <td>30</td> </tr> </tbody> </table>	Parameters	Score	• Manpower proposed for SLA maintenance and their deployment plan	50	• Software/tools proposed for helpdesk, network and SLA monitoring	20	• Contingency plan	30
Parameters	Score											
• Manpower proposed for SLA maintenance and their deployment plan	50											
• Software/tools proposed for helpdesk, network and SLA monitoring	20											
• Contingency plan	30											
4.	Deployment Plan	75	Deployment Plan should show graphical presentation of activities (bar chart). An organization chart of the team showing the reporting relationship of the consultant with the client should be provided.	Deployment Plan to be assessed on logical sequence of events which should capture each phase of development of IFMIS and its operationalization. The organization chart is to be assessed on the consultant's understanding of the client expectation from the consultants.								

III. PERSONNEL – 300 points

Sl. No.	Parameters	Maximum Score	Criteria	Factors to Consider
1.	Key resource profile	300	(i) General experience such as academic qualifications and the number of years of working related experience - (15%)	<p>Only one CV may be submitted for each position.</p> <p>CVs to be submitted in the format provided in Section 4, for the resources requirement provided in <i>Section 10- Tender Forms</i></p>



Sl. No.	Parameters	Maximum Score	Criteria	Factors to Consider
			(ii) Project related experience based on number of relevant projects implemented - (85%)	

Position	Evaluation Criteria	Points
Project Manager	Refer to the qualifications and experience of the personnel given in the ToR for each Key Team Member	70
IFMIS Expert		70
Business Process Reengineering (BPR) Expert		40
System Architect		25
Database Expert		25
IT Infrastructure Expert		70
TOTAL		300

Economic Evaluation

Minimum qualifying score for technical evaluation is 750. Only the price tender of technically qualifying tenderers will be opened for further evaluation. The evaluation of technically qualifying tenders will take into account technical factors, in addition to price factors. An Evaluated Tender Score (B) will be calculated for each particular responsive tender using the following formula, which permits a comprehensive assessment of the tender price and the technical merits of each particular tender:

$$B = \frac{P_{low}}{P} \times A + \frac{T}{T_{high}} \times (100 - A)$$

Where:

P_{low} = the lowest of all Evaluated Tender Prices among responsive tenders

P = Evaluated Tender Price for a particular tender

T = the total Technical Score awarded to a particular tender

T_{high} = the total Technical Score achieved by the tender that was scored highest among all responsive tenders

A = weightage out of 100 for the price factor is 20



The tender with the highest Evaluated Tender Score (B) among responsive tenders shall be termed the Lowest Evaluated Tender and is eligible for Contract award, provided the Tenderer was pre-qualified.

Equal scoring result

In the case of equal results of the total scoring between two or more Tenders, the following shall apply:

1. The highest technical score is awarded the Contract
2. If still equal, the equally scored Tenderers will be invited to submit a 'Best and Final Tender' on the financial component
3. Should the above, very exceptionally, not result in determining the best value for money, the award of a Contract will be decided by drawing of lots.