



Letter of Invitation
REQUEST FOR QUOTATION

Ministry of Information
Communication Transport & Tourism
Development
Betio
Tarawa
Republic of Kiribati

To Whom It May Concern,

The **Ministry of Information Communication Transport & Tourism Development** invites Quotations from Tenderers to supply the Goods described in this Request for Quotation (RFQ) as below.

Procurement No: 24-G001-21
Issue Date: 2021-06-09
RFQ Closing Date: 2021- 07-03 – 16h00 UTC+12 (Tarawa Time)*
Procurement Title: Request for Quotation (RFQ) Restock materials and some of the most needed parts for printing equipment.

This RFQ consists of the following documents, in addition to this letter, in separate files:

- **Instructions on how to submit a Quotation**
- **Time Schedule for the RFQ/procurement process**
- **Specification of Goods to be supplied**
- **Evaluation Criteria and Method**
- **Special Contract Conditions for the Supply of Standard Goods**
- **General Contract Conditions for the Supply of Standard Goods**
- **Certificate of Compliance Form**

A Supplier will be selected based on the competitive procurement procedure described in this RFQ.

Sincerely

Mitateti Mote

OIC, MICTTD

email address: procurement@mfep.gov.ki (or another dedicated email address)